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Trace Training

Secrets and Skills for Powerful Presentations

This workshop is essential for those who would like to, or need to, improve getting a message across. Participants build the skills and confidence to present to any sized audience at any time – large public seminars or conferences, internal office meetings, pitching to potential new clients or a family celebration.

Experienced speakers will enhance their skills while those who are just starting out will dramatically increase their ability to get a message across with maximum confidence and comfort. People who have done this workshop say it is the most valuable training for their careers - they also had great fun.

Content includes:

- Understanding audiences
- How to create a positive visual and aural impression
- Nerves – make them work for you, not against you
- How to use notes and headings
- Entrances and exits
- Planning your talk or meeting
- The Seven Point Outline
- Adding colour and movement
- Humour, borrowing, visual aids, story telling
- Timing
- Handling question sessions
- Practice and feedback
- Tips and tricks

At the end of the day you will:

- Overcome apprehension and enjoy making speeches
- Have an easy format for speech planning and writing
- Understand how to disarm a difficult audience
- Know how to deliver your specific messages and be in control of your audience
- Be a powerful representative of your organisation, win new business and build your company image
- Fast track your career by learning to be a top communicator - in meetings, presentations, seminars or one on one interviews.

Your staff will stay in a healthy, positive work environment

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